

MEMORANDUM

DATE: January 29, 2008
TO: College of Medicine Administrative Units
FROM: Steven Wormsley, PhD
Chief Information Officer
RE: UA NetID Password Change Policy

On January 25, 2008, the University of Arizona initiated a policy change for using passwords to gain access to services that require the use of the UA NetID. This policy change is necessary to comply with security standards set by the University of Arizona Information Security Office.

This semester, all University members will be required to change their NetID password, on a rolling schedule beginning February 11, 2008. You will receive a notification two weeks prior to when your password must be changed. Passwords will need to be changed on a rolling schedule based upon the strength of the password. Your new password will be rated for its strength, and will be good from 45 days up to a year, depending upon how strong the new password is. All passwords must be changed by the end of the Spring 2008 semester. You can avoid forced expiration by changing your password anytime after January 26, 2008.

Please remember, any application that requires the use of your UA NetID will also be affected. You must also reflect the new password within these programs for them to function correctly. For all College of Medicine Administrative units, this requires updating your NetID password within Microsoft Outlook or other acceptable e-mail programs.

For instructions on updating your NetID password in Microsoft Outlook, please visit the Office of Medical Computing website at:

<http://omc.arizona.edu/>

Or, call:

Office of Medical Computing	520-626-0878
COM - Phoenix Help Desk	602-827-2037

To change your UA Net ID Password, go to: https://netid.arizona.edu/chgid_pw.php

For Tips on Creating and Maintaining Strong Passwords, go to:
<http://omc.arizona.edu/passwordconstruction.pdf>

Should anyone have any specific questions regarding the UA NetID Password Change policy, please feel free to send an e-mail to wormsley@email.arizona.edu

